

Minutes of the ordinary meeting of Darrington Parish Council Meeting held Thursday 14 October 2021 at DARRINGTON READING ROOMS, PHILIP'S LANE, DARRINGTON, PONTEFRACT WF8 3BH

Present:

Councillor M. Britton (MB) (Chairman), Councillor J. Jackson (JJ), Councillor P. Stainer (PS),
Councillor A Tagger (AT), Councillor V. Stones (VS), Councillor, Mrs. J. Jones (JJo)

In Attendance

Councillor T. Hames (TH), Councillor G. Ayre (GA), 6 Residents

Action

1. Visual Recording of Meeting

Noted the Council's expectations for the visual recording of the meeting.

2. Apologies

To note apologies and approve reasons for absence

Noted Councillor F. Smith's and Councillor L. Thompson's apologies and **RESOLVED** to approve their reasons for absence.

3. Declarations of Interest

3.1 To note any declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

No further declarations made.

3.2 To receive, consider and decide upon any applications for dispensation

None received.

4. Minutes of Previous Meeting

To Approve minutes of the ordinary meeting of Darrington Parish Council held on 9 September 2021

RESOLVED to approve said minutes as a true and accurate record of the ordinary meeting held on 9 September 2021.

Further **RESOLVED** for Councillor F. Smith to sign minutes in her capacity as Chair for said meeting.

FS

Public Forum

Noted Councillor T. Hames' congratulations on the new benches that had been installed.

Noted the Council's thanks to the departing Village shop owners for their support of the Village over the years during which they ran the shop.

5. To receive information on the following ongoing issues:

- 5.1 To receive information on whether Milners Lane is a permissive footpath and to establish on whose land the footpath is

RESOLVED that no further action is required.

- 5.2 To receive feedback relating to the speed surveys

RESOLVED to carry forward to the following meeting due to Councillor F. Smith's absence.

JJo

- 5.3 To receive feedback relating to the signs placed at each end of the ginnel (near Councillor L. Thompson's house)

RESOLVED that no further action is required.

- 5.4 To receive feedback on the receipt of additional information relating to Darrington crime statistics

No feedback received. **RESOLVED** to continue following up on a regular basis.

VS

- 5.5 To receive feedback in respect of the newsletter article for the voluntary assistance with the dog poo bins

RESOLVED that no further action is required.

- 5.6 To receive feedback regarding purchase and installation of 2 compost bins

RESOLVED that no further action is required.

- 5.7 To receive feedback in respect of the uncashed cheque of £1 000 for Darrington Primary School

RESOLVED that no further action is required.

- 5.8 To receive feedback on objection of planning application 2101/969 for 6 Wentworth Park Rise

RESOLVED that no further action is required.

- 5.9 To receive feedback on letter sent to surrounding parish councils to request collective engagement on planning applications

Noted that the list and contact details of surrounding parish councils had been obtained and **RESOLVED** to engage with same by next meeting.

AT

5.10 To receive feedback regarding update of meeting protocols and documentation, as well as contract for services

RESOLVED that no further action is required.

5.11 To receive feedback regarding purchase of gift for departing village shop owners

RESOLVED that no further action is required.

5.12 To receive feedback regarding cutting back of overgrowth near Tithe Barn

RESOLVED that Councillor J. Jackson would contact Nick Dyas to arrange for the cutting back of the overgrowth near Tithe Barn.

JJ

6. Correspondence

6.1 To consider and decide upon participation in West Yorkshire Police and Crime Plan Consultation

RESOLVED that the Parish Council would encourage the community to get involved in this initiative and that communication in this respect would be shared with residents.

VS

6.2 To receive information and consider concerns raised by Wentbridge residents

6.2.1 Speeding:

RESOLVED that the responsibility for managing speeding in Wentbridge is that of the Wakefield Highways Department or Police and no further action is required.

6.2.2 Signage:

RESOLVED that no further action is required in this respect.

6.2.3 Bridge Weight Restriction:

RESOLVED that this required policing and could not be taken care of by the Darrington Parish Council, thus no further action is required.

6.2.4 Hanging Baskets:

RESOLVED that the hanging baskets on the South side of the river are for the account of Darrington Parish Council and the hanging baskets on the North side are for the account of the Thorpe Audlin Parish Council.

RESOLVED further to respond to Mrs. Whittingham in respect of the concerns raised.

JJo

6.3 To consider and decide upon request for purchase of various items for Darrington playgroup

Noted that this was not a matter for the Parish Council, but rather the Parochial Church Council and that the relevant actions had been taken in this respect by same.

RESOLVED that no further action is required.

6.4 To consider and decide upon Wakefield Highways Depot's offer for provision of salt

RESOLVED that there was no need for the 4 tonnes of salt that was offered by Wakefield Highways Depot, however the non-council-installed rock-salt bin on Applewood Gardens would be filled by the Council.

MB

6.5 To consider and decide upon removal of brackets and fittings for flower displays

RESOLVED that clarity would be obtained as to when Darrington's lamp posts are scheduled to be re-painted by Wakefield Council, as well as why they need re-painting and, thereafter, to decide upon whether to approve or reject the removal of the brackets and fittings.

JJo

6.6 To consider and decide upon regular attendance at YLCA Wakefield branch meeting

RESOLVED that as the monthly YLCA Wakefield branch meeting is held on the same day as the monthly Council meeting, there would be no representation by the Darrington Parish Council at this meeting going forward.

RESOLVED further that YLCA would be notified accordingly.

JJo

6.7 To consider and decide upon feedback received on Bankswood objection

Noted feedback received and progress made in this respect.

RESOLVED that no further action is required.

6.8 To consider correspondence received from both residents and Councillor F. Smith in respect of planning application for 6 Wentworth Park Rise

Noted the apology extended by the Council to residents, for the administrative oversight in failing to put up notices of the previous month's meeting on the parish notice boards.

Noted further that such oversight was by no means intentional and that decisions made by the Council were made in good faith.

RESOLVED that no further action is required.

7. Finance

To note payments made during September 2021

Date Approved	Item	Payment Method	Payee	Reason	Amount	VAT
09.09.21	35-2122	Cheque 880	Richard Hirst	Dog Poop Signs	33.32	6.66
09.09.21	36-2122	Cheque 881	D Dyas	Gardening/maintenance	192.00	-
09.09.21	37-2122	Cheque 882	PKF Littlejohn LLP	Annual Audit Assurance Review	240.00	40.00
09.09.21	38-2122	Cheque 883	Yorkshire LCA	Induction Training Webinar	36.80	-
				TOTAL	502.12	46.66

To approve payments for October 2021

Date Approved	Item	Payment Method	Payee	Reason	Amount	VAT
14.10.21	39-2122	Cheque 884	Richard Hirst	Underpayment for dog poop signs	6.66	-
14.10.21	40-2122	Cheque 885	Knavesmire Building	Fitting of five benches in the village	726.00	121.00
14.10.21	41-2122	Cheque 886	PM Stainer	Printer ink	26.99	4.50
14.10.21	42-2122	Cheque 887	PM Stainer	2 330 litre compost converter bins	49.99	8.33
14.10.21	43-2122	Cheque 888	F Smith	Expenses for emptying dog waste bins	20.00	-
14.10.21	44-2122	Cheque 889	Pink Spaghetti	Preparation of minutes	220.20	-
14.10.21	45-2122	Cheque 890	F Smith	Leaving present for village shop owner	22.46	-
14.10.21	46-2122	Cheque 891	D Dyas	Gardening / maintenance	64.00	-
				TOTAL	1,136.30	133.83

Noted no income during September and closing balance on 30 September 2021 of £26 915.52.

RESOLVED to settle all above accounts with immediate effect.

RESOLVED further to approve the bank reconciliation statement to 30 September 2021 and full-year forecast to the end of the financial year.

8. To consider planning applications received

Darrington Parish Council considered the under-mentioned applications, received from Wakefield Council and reached the decision shown:

CYC Reference	Address/Description	Darrington Parish Council Decision
n/a	Land adjacent to Darrington Hall – amendment to previously rejected application	To review application and decide whether to lodge a new objection

AT

RESOLVED to provide the Council with details for YLCA’s planning training courses for Councillors.

JJo

9. To receive information on finalised planning applications

CYC Reference	Address/Description	Darrington Parish Council Decision
n/a	2 Thorntree Close	Refused - No decision required
n/a	Grove Hall – Conversion of barns to 5 x 2-bedroom houses	Withdrawn - No decision required
n/a	Trinity Farm – 3 illuminated signs	Approved – No decision required
n/a	Land at Trinity Farm – minor change to building	Approved – No decision required
2101/969	6 Wentworth Park Rise – 1 st floor extension to balcony	Approved – No decision required

10. Reports – School, Police, Gardening Club, Village Field, Newsletter

To consider school report

Noted that the school is working hard during this trying time.

To consider police report

Nothing to report.

To consider gardening club report

Noted a successful and productive meeting, with thanks to Craig Gallimore at Gallimore's for his hospitality.

To consider village field report

Noted that the Feast & Fayre would likely take place during June 2022 and that planning would begin in due course.

Noted further that there would be no bonfire on the village field again, due to the damage caused to the football pitch.

To consider the newsletter report

RESOLVED that the newsletter would be distributed during the first week of December 2021, and that articles would need to be provided at least 3 weeks prior to printing date. **VS**

11. Governance matters

To receive information and make decision in respect of Publication Scheme

RESOLVED to carry forward to the next meeting.

To receive information and decide upon next steps for governance adherence

RESOLVED to approve the suggested order for review of all governance documents and protocols.

Noted Councillor M. Britton's intention to step down from the Council in the capacity of both Chairman and Councillor during May 2022.

RESOLVED to investigate the timelines and protocols for appointment of a new Chairman and a new Responsible Financial Officer (RFO) in 2022. **JJo**

To consider and decide upon administrative service contract for Pink Spaghetti PA Services

Noted the proposed contract and **RESOLVED** to decide upon approval of the contract at the following meeting. **JJo**

12. Matters requested by Councillors

12.1 To consider and decide upon Christmas tree

RESOLVED that the village would purchase a Christmas tree, that transportation would be arranged and that a group of volunteers would be arranged for installation and decoration. **VS / MB**

12.2 To consider and decide upon winter planters

RESOLVED that the village would once again have winter planters, with the exception of where the Christmas tree is to be installed. **VS**

12.3 To consider and decide upon date for publishing of newsletter

RESOLVED that the newsletter would be published during the first week of December.

12.4 To consider and decide upon service provider for assistance with regular clearing of dog poo bins

RESOLVED to send a communication to Councillor George Ayre, advising of the situation with the dog poo bins and requesting assistance with this matter, and he, in turn will forward same to the relevant person at Wakefield Council. **JJo**

RESOLVED further to contact "The Dog Poo Fairy" and advise that the Council will not be making use of her services at this time. **MB**

13. Matters for inclusion on the agenda for the next meeting

RESOLVED to include the following items on the following month's agenda:

- The Queen's Jubilee

14. Date of Next Meeting

It was **RESOLVED** that the next ordinary meeting of Darrington Parish Council would be Thursday 11 November 2021 at 7pm at Darrington Reading Rooms.

Meeting closed at 20h51.